

### **The Prairie School iPad Loan Agreement 2018-20 School Years**

1. I understand that all costs associated with the iPad—lease of the device, accidental damage insurance, USB cable and charger, styluses, protective cover, and all related digital content—are rolled into the yearly Inclusive Student Fee. This fee includes the use of a 128 GB iPad at school and at home, year-round for two years. This fee also covers all technology services in support of the device.
2. The device, which is the property of The Prairie School, must be returned prior to the end of the 2018-2019 school year in good used condition. Any student leaving The Prairie School prior to the end of each two-year lease cycle will be required to return the iPad, cable, and charging brick to the school prior to departure. Any student leaving school without returning the device will be subject to a fee based on a current fair-market value. Any iPads returned with damage or missing accessories will result in a charge to the family.
3. ALL devices will be covered by an **accidental damage** insurance policy that covers repairs associated with glass breaks, malfunctioning buttons, etc. However, parents/guardians accept full responsibility for any LOSS or THEFT of the iPad or accessories while issued to the student. Upon the first instance of loss or theft (per two-year cycle), the family will be assessed \$200 for a replacement unit. For any occurrence thereafter, the parent/guardian agrees to pay the full cost (\$425 current retail value) for replacement.
4. The Prairie School will facilitate any/all repairs to any school-leased device for the entirety of the two-year lease. Families may not go outside the school to repair a device. A “loaner” iPad will be provided to any student whose iPad is out for repair (about a week turnaround). All user content will be transferred to the loaner for the time it is in use, ensuring continuity in the student’s studies, provided the student has taken the proper steps to back up their device.

### **iPad/Mobile Device Expectations for Students**

#### **1. Acceptable Use**

- **When using devices in class, students must be on the task assigned by teacher.** There are **NO** exceptions on this.
- Unless directed by a teacher, students will not take and use other students' devices.
- Student iPads in grades 5-10 will **ONLY** contain school-related content.
- Student iPads in grades 11-12 will have a combination of personal and school-related content. While students in these grades are allowed to load content (apps, music, books) on their device, **ACCESS TO THIS CONTENT DURING SCHOOL HOURS IS LIMITED TO THE FOLLOWING TIMES ACCORDING TO DIVISION:**

#### **Middle School (5th-8th Grade):**

- Music **ONLY**, when specifically approved by the teacher.

**Upper School:**

- Passing time, free periods, after/before school in commons only. In class at the teacher’s discretion.
- Classroom teachers will establish rules for use within their respective classes. **THIS INCLUDES SRC AND COMMONS AREAS.** It is expected that students will respect and adhere to these rules without question.

**2. Covers**

- All iPads will be distributed with a protective case.
- iPads must stay in **THIS** protective case **AT ALL TIMES**, at home or at school.
- Other protective cases may be purchased as a substitute, but **ONLY IF FIRST APPROVED** by the Tech Department.

**3. Devices must be brought to school each day, fully charged.** Loaner iPads or power cords will not be issued for machines with low battery power. Students who need to power up may do so in the SRC or Upper School charging stations between classes.

**4.** A discussion between each student and his/her parent outlining the “ground rules” for use of the iPad outside of the school **PRIOR** to bringing it home is required.

**5.** Expectations outlined in this document and in Appendix H of the Family Handbook apply to any device, school- owned or personal, that is used at school or at school sponsored events. As circumstances dictate, The School reserves the right to modify or append this document.

We, the undersigned student and parent/guardian, agree to assume full responsibility for the proper care and educational use of the equipment described in this document.

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**Parent Signature**

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**Student Signature**

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**Date**

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**Graduation Year**