



## 2020 Hawks' Haven Day Camp Health Policies & Procedures

*\*Please download, print and review the following camp information in detail.*

### **Dates and Hours of Operation:**

- Dates & Times: July 6th - August 14th; 8:30am to 4:00pm
- Children must be securely potty trained
- Directors: Jacob Lipor ([jlipor@prairieschool.com](mailto:jlipor@prairieschool.com)) and Amy Peterson ([apeterson@prairieschool.com](mailto:apeterson@prairieschool.com))
- Location: Prairie Upper School (Door #9)

### **Social Distancing:**

To lower the risk of COVID-19 transmission, groups will silo throughout the day. Each camp group will be limited to ten students and two teachers.

- All student desks and tables will be spread at least six feet apart.
- In order to limit use of communal spaces, students will eat lunch in their classrooms.
- Each group has been assigned staggered activity times.

### **Drop-Off Procedures:**

Hawks' Haven students may enter the building through Door #9, located on Prairie's north drive. A Hawks' Haven staff member will be waiting near Door #2 to direct students.

- Drop-off begins at 8:30am.
- Colorful dots will be placed six feet apart on the sidewalk leading up to Door #9. Line up on the first available dot and patiently wait for your child's health screening or complete the attached [daily health ticket](#) at home and bring it to the check in desk.
- In an effort to limit the amount of activity indoors, parents will not be permitted in the building.

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- Students will take a pump of hand sanitizer and rub their hands appropriately upon arrival.
- All campers and staff will be required to wear masks unless they are outdoors or participating in a rigorous cardiovascular activity (like soccer). In these situations proper spacing will be required.

***\*Families are asked to provide their own cloth or paper face masks. If a child forgets their mask, a paper mask will be provided.***

## **Health Screenings:**

Upon arrival each day, students must present a [daily health ticket](#) (see attached) or will complete a health ticket and have their temperatures taken prior to joining their workshop or sport camp. Temperatures will be taken using a contactless infrared thermometer. Students exhibiting any signs of illness, including but not limited to fever, cough, sore throat, or a runny nose, will not be able to attend camp until they meet all of the “safe to return” criteria listed below.

- Campers exhibiting any symptoms associated with COVID-19 (100.3°F or higher fever/chills, muscle aches, sore throat, new loss of taste or smell, unusual shortness of breath, cough, severe headache, congestion or runny nose, nausea, diarrhea, fatigue, or vomiting) must stay home and be symptom free for 72 hours before returning to camp.
- If you or a member of your household has been in contact with a suspected or confirmed case of COVID-19, we request that you refrain from bringing your child to camp for two weeks.
- Student temperatures will be monitored throughout the day.

## **Safe to Return Criteria:**

A camper is safe to return to camp when all of the following criteria have been met:

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- The camper has been fever-free for at least 72 hours.
- At least 10 days have passed since the camper's first symptom.
- No COVID-19 symptoms persist.
- The camper has an all-clear notice from a physician stating that it is okay for them to return.

## **Protocols for Symptomatic Campers:**

If a camper is exhibiting COVID-19 symptoms while on campus, the following procedures will be taken to ensure the safety of our campers.

- The camper will be quarantined away from the other students.
- Parents will be notified immediately that their camper must be picked up ASAP.
- Campers and staff with possible exposure will be asked to stay home for two weeks.
- Areas occupied by the sick individual will be closed off.
- If a camper has a suspected or confirmed case of COVID-19, all parents, as well as local health officials will be notified that a possible exposure occurred. The individual child's name and any identifying information will NOT be disclosed.
- In the event a person diagnosed with COVID-19 is determined to have been in the building and poses a risk to the community, some portion of or possibly all camps will be temporarily suspended.

## **Absences:**

To report an absence, please call 262-752-2680. Please leave your child's name and the class or program that they will be missing so we can notify the instructor.

***\*Please note: there will be no reduction in fees for a child's absence.***

## **Water Bottles:**

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To avoid spreading germs, drinking fountains will be off limits. **All students are required to bring a personal water bottle.** Touchless water refill stations will be available for campers to refill their water throughout the day.

## Lunch and Snacks:

We are always on the go, so please ensure that your camper eats a healthy breakfast before arriving at Hawks' Haven. **No lunch is served on campus, so please pack a lunch for your camper.**

- Campers will be asked to thoroughly wash their hands with soap and water before and after snack and lunch time.
- An individually packaged afternoon snack will be served daily at 3:00pm.
- In an effort to reduce use of communal spaces, students will eat lunch in their classrooms daily.
- Tabletops and chairs will be thoroughly disinfected by camp teachers following lunch and snack time.
- It is best to use an insulated lunch bag and cold pack because lunches are not refrigerated.
- Please include any allergies or dietary restrictions when you register online!
- **We are a peanut and tree nut-free camp. We ask that all families refrain from sending peanuts and tree nuts in their camper's lunch.**

## Sunscreen:

All campers are required to bring their own sunscreen. Please send your child with spray sunscreen to aid in social distancing. We ask that families apply sunscreen prior to arrival at camp. Students will be asked to reapply sunscreen in the middle of the day. Students in Early School through 1st grade will be assisted in reapplication. Spray sunscreen will be applied outdoors.

## Recess:

Camp groups will have two scheduled recess times each day.

- Campers will line up at Door #8 at their scheduled recess time.

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- Colorful dots will be located on the floor to indicate a six foot distance in line.
- Personal water bottles will accompany students at recess.
- Students will be asked to wash their hands before and after recess.
- Playground toys and equipment will be disinfected at the end of each recess period.

## **Pick-Up Procedures:**

***Please review this section carefully. Pick-ups will be different this year!***

Hawks' Haven campers can be picked up at Door #2 located on Prairie's north drive.

- A staff member will be waiting at Door #2 beginning at 3:30pm.
- For pick-ups between 3:30pm-4:00pm, simply pull your car up in front of Door #2 and a staff member will assist you shortly.
- Upon arrival, please remain in your car.
- A message will be sent to your child's classroom and a camp teacher will walk your camper to your car.
  - For pick-ups prior to 3:30pm, please pull up at Door #2 and call 262-752-2599.

## **Cleaning and Sanitizing:**

- All classroom surfaces and toys will be disinfected at the conclusion of each camp day.
- Lunch and snack surfaces will be sanitized before and after meals.
- Doors, door handles, water bottle refill stations, and restroom sinks will be sanitized throughout the day.

## **After Dismissal Each Day:**

Your child should return directly home. It is recommended by the CDC to discourage your child from gathering or socializing in new groups after the camp day is finished at places like a friend's house, a favorite restaurant, or a shopping center.



### **Immunization Records and Medical Information:**

When you register online, you are required to list current medical information and immunization records. It is critical that we are aware of any allergies or medical issues that may arise when your child is under our care.

- If your child is a student at The Prairie School, we have their current immunization records and medical information.
- If your child does not attend The Prairie School, you will need to provide current immunization records and emergency medical information. Your doctor's office can provide these records or they may be obtained through the Wisconsin Immunization Registry by following this link <https://www.dhs.wisconsin.gov/immunization/wir.htm>. You may then download the records to your registration or provide a copy to the camp office. Medical Information can be reviewed and/or changed online at any time.

### **Hawks' Haven Supply List:**

Please label these items and keep them at camp in your camper's locker.

- Water bottle
- One container of sunscreen
- Beach towel, swimsuit, water shoes
- Gym shoes
- Sweatshirt
- Art smock (this can simply be an oversized t-shirt)
- Small blanket for relax and read/rest time
- One complete change of clothes in a plastic bag (accidents happen!)

### **Participation in Summer on the Prairie programs is completely voluntary:**

- By voluntarily enrolling your child(ren) in a Summer on the Prairie program, you accept the risk of possibly contracting COVID-19 by you and/or your child(ren).

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- Further, you acknowledge and agree that you are voluntarily waiving any claim of liability against The Prairie School should you and/or your child(ren) contract COVID-19 as a result of participating in a Summer on the Prairie Program.
- You further acknowledge that you agree to hold The Prairie School harmless should you and/or your child(ren) contract COVID-19 as a result of your's and your children's voluntary participation in a Summer on the Prairie program.

We look forward to welcoming your camper!