



## **Billing and Fees 2021-2022**

Tuition payments are made through our FACTS online billing system. If you do not have a FACTS account or if you have any questions regarding your account, please contact [Tara Nelson](#), Business Office/Payroll Manager (262-752-2507).

Incidental expenses are also billed through the FACTS online system. These expenses include fees separate from tuition such as lunch charges, Stay & Play charges, speech/ELL tutoring, Yearbook (ES-Grade 6), etc. Incidental expenses are posted the 10th of every month, and the due date is the end of each month.

Please [log into your FACTS account](#) and ensure your name, email address, and phone number(s) are up to date under “Family” and “Family Home.” At the top of the page there is a drop down for all family members tied to your account.