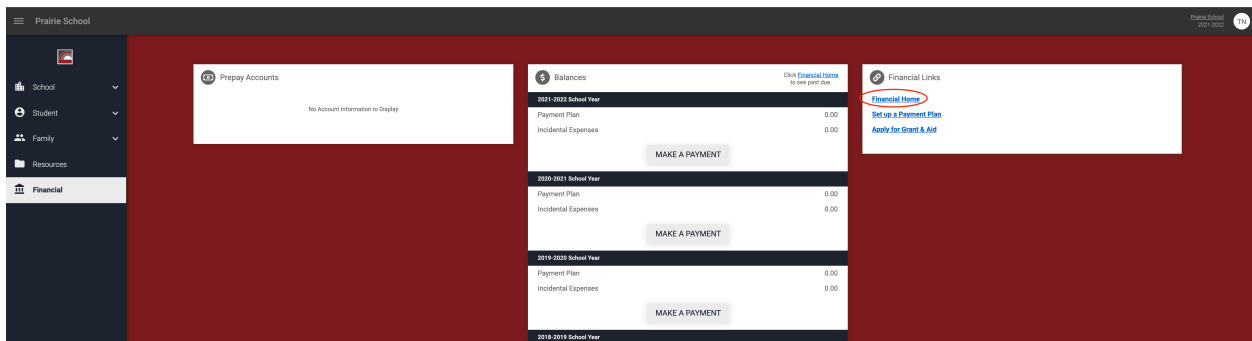


Printing a Payment Summary Statement from FACTS Management Company

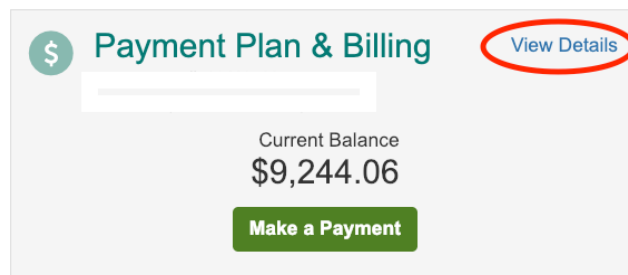
From your Home page, select “Financial” on the left hand menu



Under Financial Links, select “Financial Home”



On the Home tab, select View Details on the right-hand side.



Click “View Payment Summary”

