



Billing and Fees

2025-2026

Tuition payments are made through our FACTS online billing system. If you do not have a FACTS account or if you have any questions regarding your account, please contact [Tara Nelson](#), Business Office/Payroll Manager (262-752-2507).

Incidental expenses are also billed through the FACTS online system. These expenses include fees separate from tuition such as lunch charges, Stay & Play charges, speech/ELL tutoring, Yearbook (ES-Grade 5), etc. Incidental expenses are posted the 10th of every month, and the due date is the end of each month.

Please [log into your FACTS account](#) and ensure your name, email address, and phone number(s) are up to date under "My Profile." If you choose, you may also customize your account settings to indicate if you would prefer your monthly bill to be sent by postal mail or email by clicking on "Communication Settings."