



Prairie School Technology Acceptable Use Agreement

INTERNET/NETWORK/ONLINE ACCOUNTS

I understand that The Prairie School provides electronic resources, including Internet access and storage space for students' work, as an integral part of the curriculum. Behavior and language in the use of these resources should be consistent with classroom standards. I agree to the following responsibilities and restrictions:

1. I will use all school electronic resources and accounts for educational use only and not for any personal, commercial, or illegal purposes.
2. I will not share my password with any other user, nor attempt to learn or use anyone else's password.
3. I will not share any personal or confidential information about myself or others.
4. I will not sign into any web-based account that is not mine, impersonate someone else in any way online, nor will I access, open, alter, or destroy the files of another user.
5. I will not make statements in any online forum that harass, intimidate, threaten, insult, libel, or ridicule students, faculty, or other staff members of the school community, make statements that are falsely attributed to others, or use obscene language.
6. I will not attempt to access, upload, or transmit material that attacks ethnic, religious, or racial groups, or material that is pornographic or explicitly sexual.
7. I will not make or share fake or misleading pictures, videos, audio, documents, messages, or any other content that pretends to be created, said, written, or approved by any student, teacher, administrator, or other member of the school community, whether it was made with AI or any other technology.
8. I will not damage or tamper with school hardware, software, or network settings, vandalize or destroy data, introduce computer viruses to our environment, or attempt to gain access to restricted information or networks.
9. I will not use or create for others any program to interfere with, change, or interact with security settings, systems, or devices that are the property of The Prairie School.
10. I will not block, intercept, or interfere with any email or electronic communications by teachers and administrators to parents or others.
11. I understand that my use of The School's equipment is not private and that The School reserves the right to monitor student use to ensure compliance with these guidelines. Violations may lead to revocation of computer access and/or other disciplinary measures up to and including expulsion from the school.
12. I understand that the prohibited conduct described above also applies to off-campus use with private equipment if it has the effect of seriously interfering with the educational process, and that such off-campus violations will also lead to disciplinary measures.

CHROMEBOOKS

I understand that The Prairie School will issue me a Chromebook that is to be used for all coursework that requires a device.

1. I will follow all school rules while using the device on campus and at home.
2. It is my responsibility to bring my device to school each day, **fully charged**.
3. I will not use my device during class unless expressly instructed to do so by a teacher, and I will immediately comply with a directive to turn my device off, to put my device away, or to turn my device over to a teacher or administrator.

4. I understand that my device may be confiscated at any time and that a teacher or administrator may view the contents of my device, including but not limited to texts, emails, or social media postings, if it appears that I may have used my device in violation of school rules or this Agreement.
5. I understand that it is my responsibility to bring my device to the Tech Desk for service or repair at any time it is damaged.

CELL PHONES

I understand that the limited use of personal devices on campus and accessing The School's network is allowed, given the strict adherence to the network and device responsibilities and restrictions listed above. Additionally, I agree to the following rules specific to a personal device I bring to school:

1. In the **Middle School**, all students will follow the "Away for the Day" policy:
 - a. When the MS students arrive on campus in the morning, all cell phones and smartwatches should be turned off and placed in lockers for the day. Phone calls home may be made at the Middle School Office at any time.
 - b. At 3:45, students may pick up their phones and/or smartwatches from their locker and use them to check on after-school plans.
 - c. If a student does not comply with the "Away for the Day" policy, the phone or smartwatch will be kept in the MS Office and a parent will be called. The device will be released only to a parent when the parent arrives at school.
2. In the **Upper School**, "Away for the Day" will now be enacted as well:
 - a. Students will drop off their phones in their designated Advisor receptacle before 8:25am.
 - b. Students who miss the drop-off time will need to drop it off at the office.
 - c. Seniors leaving campus should pick up their phones when signing out and return them to the office when signing in before heading to their 7th-hour class.

Print Student's Name: _____ Grade: _____

Student's Signature: _____ Date: _____

PARENTS:

I have read, understood, and discussed this Acceptable Use Agreement with my son or daughter. I permit them to use electronic resources, understanding that their access and use of personal devices on school grounds are conditional upon adherence to this agreement. Although students are supervised when using school resources, and their use of school resources is electronically monitored, I am aware of the possibility that my son or daughter may gain access to material that school officials and I may consider inappropriate or not of educational value.

Print Parent's Name: _____ Date: _____

Parent's Signature: _____